

The Carl Junction City Council met in regular session on Tuesday February 19, 2019 at 7:00 PM at City Hall. Mayor Mark Powers called the meeting to order with the following present: Rick Flinn, Richard Zaccardelli, Roger Spencer, LaDonna Allen, Mike Burns, Randy Hutcheson and Mark Satterlee. Also present were City Administrator Steve Lawver, City Attorney Mike Talley, and City Clerk Maribeth Matney. Absent was Alderman Don Marshall

### AGENDA

Roger Spencer motioned to approve the agenda as presented. Richard Zaccardelli seconded. All in favor .No opposed. One absent. LaDonna Allen motioned to approve the consent agenda. Mark Satterlee seconded. All in favor .No opposed. One absent.

### PUBLIC FORUM

There was no one for Public Forum

### DISCUSSION OF UTILITY BILLING COLLECTION POLICY - STATEMENT & PROCEDURES

Steve Lawver stated that after the last meeting he used the Nixa utility billing collection policy and revamped, reedited is presenting that policy to the Board. Maribeth Matney stated that the new procedure clarifies billing procedures, delinquent dates, and has a section for disputes. She stated that this also gives guidelines for extenuating circumstances. Maribeth Matney stated that some of the language on the utility bill cards will be changed clarifying when the bills are due. Mike Talley stated for clarification that the delinquent bill date is after the 15<sup>th</sup> of the month. There was discussion about putting the language on the front of the bill. There was much discussion deciding on proper notification of the changes.

### DISCUSSION AND APPROVAL OF POSTAGE FEES BEING ADDED TO UTILITY BILLS

Mayor Powers stated that the budget committee removed the postage cost that was built into the utility rates for this next fiscal year. Mayor Powers stated that he would like a motion approving adding a charge for postage and the utility bill cards. Mike Tally asked if the cost of the water is specified by ordinance. If a new ordinance is passed which will exclude the cost of postage, then the ordinance would need to show the change. There was discussion as to whether the water rates will change and will a new ordinance need to be passed. There was discussion regarding the logistics of how difficult it will be to track what customers have e-bills. There was much discussion on the importance of promoting the e-bills. There was also discussion regarding the city's current software capabilities and whether the software upgrade would be worth additional costs.

### ORDINANCES

LaDonna Allen motioned "**AN ORDINANCE AMENDING TITLE VII. UTILITIES: CHAPTER 705: WATER, ARTICLE III. USER CHARGE SYSTEM BY AMENDING SECTION 705.350: DELINQUENCY – PENALTY, TO CLARIFY THAT WATER BILLS BECOME DELINQUENT ONLY IF THEY REMAIN DUE AND UNPAID AFTER THE 15<sup>TH</sup> DAY OF THE NEXT SUCCEEDING MONTH AFTER WHICH SERVICE WAS RENDERED**" on 1<sup>st</sup> reading by title only. Richard Zaccardelli seconded. All in favor .No opposed. One absent..

Discussion: Mike Talley stated that when the city amended the code in 2016 the purpose of the amendment was stated in the ordinance to make the bill delinquent if it is unpaid on the 15<sup>th</sup>. Mr. Talley stated it was interpreted as saying you have the 15<sup>th</sup> to pay and it is delinquent after the 15<sup>th</sup>. This ordinance will make bills delinquent if paid after the 15<sup>th</sup> to match the code and procedures.

LaDonna Allen motioned to put it on second reading by title only. Rick Flinn seconded. All in favor .No opposed. One absent.

Discussion: Mike Burns stated that the language of the "next succeeding month" could be considered redundant. There was discussion on whether the language of the ordinance should be changed.

Mike Burns motioned to put it on final passage. Mark Satterlee seconded. All in favor .No opposed. One absent.

Flinn-yes, Marshall-absent, Zaccardelli-yes, Spencer-yes, Allen-yes, Burns-yes, Hutcheson-yes Satterlee-yes. Motion on Ordinance #19-03 was approved by roll call vote, signed by the Mayor, attested by the City Clerk and made a part of the permanent records of the City of Carl Junction.

### REPORTS

The Council reviewed the Administration report. Steve Lawver stated that he would like the board to contact him for projects they would like him to work on.

Public Works –Mark Powers asked Jimmy how the lift station is going by the school. Jimmy stated that it became plugged again with rags and that the wiring had to be replaced due to melting. Steve Lawver stated that it is impossible to tell what the fibrous material is clogging the lift station. Steve Lawver stated that this is actually a statewide problem and that the state is doing a study on flushable wipes and the damage that they are causing to the sewer systems.

Police Dept. – Chief Haase stated that city wide it has been calm. He stated that they are waiting on the LEST grant approval. Chief Haase also stated that they had five officer's in training last week and will be sending more for training soon. He stated that it has been a peaceful couple of weeks.

Court report - there was nothing to add.

## COMMITTEE REPORTS

Budget/Finance: Mike Burns reviewed the bank statements and found nothing irregular to report. Burns stated that budget meetings will continue this coming Thursday February 21<sup>st</sup> at 3:30PM. Burns stated this will finish out the budget meetings for the fiscal year.

Code/ Nuisance: Randy Hutcheson- nothing to report.

Human Resources: Roger Spencer-nothing to report;

Public Facilities & Planning: LaDonna Allen reported that the Public Facilities & Planning Committee met at 6:00PM.

LaDonna Allen stated that Activities Director Kenny Wickstrom had brought to their attention that there are larger groups coming in from out of town during open gym. She stated that some of the younger kids have felt intimidated by the large groups during open gym times, Wickstrom proposed a \$3.00 day pass for those outside of the school district and the city limits. LaDonna Allen stated that she recommended it personally due to the taxpayers paying for the building. She stated that Committee recommends implementing the charge as well. There was much discussion to make more open gym times available, the board decided to revisit the subject at a later date.

Senior Citizens: Richard Zaccardelli nothing to report.

## UNFINISHED BUSINESS

There was no unfinished business.

## NEW BUSINESS

LaDonna Allen went to MML legislative conference and met with Representative Bob Bromley and Senator White. LaDonna Allen stated that she asked Senator White about the MO Safe Water that he has proposed. Senator White stated to Allen that the bill will not lead to unfunded mandates. LaDonna Allen stated there is a senate bill over the online use tax of which Senator White is opposed. Steve Lawver stated he received paperwork from MOCANNTRADE on medical marijuana. Steve Lawver stated there was a request from the Chamber to ban the ability to grow, infuse, dispense marijuana in Carl Junction. Lawver stated per the MOCANNTRADE document that local governments are not allowed to ban the process. Steve Lawver stated that the city can put restrictions and regulations of locations used, but cannot ban it entirely.

## ADJOURNMENT

LaDonna Allen motioned to adjourn the meeting. Mark Satterlee seconded. All in favor .No opposed. One absent. Meeting adjourned at 8:21PM.

  
CITY CLERK

  
MAYOR