# AN ORDINANCE ADOPTING THE 2012 FISCAL YEAR BUDGET.

BE IT ORDAINED, by the Board of Alderman, City of Carl Junction, Missouri, that:

1. Subject to any exceptions noted in the Journal of the Board of Alderman, the Board accepts the draft of the budget for Fiscal Year 2012, as prepared under the direction of the Budget Committee and City Administration.

Passed this  $5^{\text{TH}}$  day of April, 2011, by the Board of Alderman, City of Carl Junction, and signed by:

Michael Moss, Mayor

ATTEST:

Maribeth Marney, City Clerk



City of Carl Junction 303 N Main Street PO Box 447 Carl Junction, MO 64834 417-649-7237 Fax 417-649-6843 www.carljunction.org

# OFFICIAL BUDGET 2011-2012 (4/05/2011)

Michael Moss Mayor

Steve Lawver City Administrator

Maribeth Matney City Clerk

## Board of Aldermen

Don Marshall	Ward I
Wayne Smith	Ward I
Walter Hayes	Ward II
Carl Skaggs	Ward II
Richard Zaccardelli	Ward III
Mark Powers	Ward III
Steve Daniels	Ward IV
Dee Lynn Davey	Ward IV



City of Carl Junction 800 E. Pennell PO Box 447 Carl Junction, MO 64834 417-649-7237 Fax 417-649-6843 www.carljunction.org

## **VISION STATEMENT**

The City of Carl Junction will strive to offer a wide variety of opportunities, amenities and services to all its citizens, businesses and guests. Its ambition is to be regarded as the leader in the region for developing activities designed for all ages and for creating a friendly and supportive environment where its businesses and citizens can thrive and grow.

The City of Carl Junction will continue to be known as the community where all feel safe, warm and welcomed...where all care for one another and show pride in where they choose to live... where "hometown" refers to a sought-after lifestyle rather than a fond memory from one's past.

The City of Carl Junction, standing tall among its peers, will...

- open its arms to all who seek fellowship;
- provide a safe environment in which to live, to work and to play;
- make itself easily accessible and always inviting to those who seek us out or who may simply happen our way;
- provide for cultural and recreational opportunities that reflect the interests and values of our people;
- offer attractive and desirable housing;
- provide solid, dependable city services to each and every resident; and
- pledge to do everything within its powers to help nurture the "home" in "hometown".

## **BUDGET SUMMARIES**

#### **MAYOR**

The Mission Statement of the City of Carl Junction reads:

The City of Carl Junction
Will
Represent our citizens
Provide high level services
And
Plan for the future of our
Community

This commitment to our citizens requires that everyone connected to this city, from employees, elected officials and volunteers are always aware and work with our community to reach their objectives. Each year goals are set for completion to improve and build pride in this community. These goals are ever changing so planning must be continuous. Part of this planning requires fiscal responsibility. This responsibility is reflected by the city budget.

This budget is a plan to provide the resources, personnel, infrastructure and equipment to serve our citizen's needs for the present and future years. The budget provides reserve balances to cover any unexpected expense. The budget also provides the past history and estimated growth of the city and it's funds.

#### **CITY ADMINISTRATOR**

As budget officer of the City of Carl Junction I recommend the following budget. This budget estimates the financial needs and resources of the City for the upcoming FY-2011 - 2012. Special consideration was given to 1) maintaining our financial stability, 2) maintaining our infrastructure in the face of the increase in demands on the regulatory side of stormwater, water and wastewater systems, 3) the continued expansion and development of the city's park system and, 4) the development of programs and maintenance of the new Community Center. Balancing these four considerations in a time of challenging national financial upheaval was paramount in the production of this budget. Our continued growth during these times have allowed us to maintain and develop the quality of life that our residents expect.

Long range planning will continue to be the emphasis of the administration. Recent challenges and opportunities with state and federal funding programs requires us to have comprehensive and system specific planning in place for us to take advantage of those funding streams. In years past residential growth allowed the city to expand on the services provided. With the reduction in growth this past year we are going to be more efficient with the tax dollars that we collect.

### **CITY CLERK**

The City Hall bears the responsibility for maintaining all official records of the City of Carl Junction; processing all Planning & Zoning requests; processing all Board of Adjustments requests; preparing, mailing and collecting all utility bills and taxes due to the City of Carl Junction; billing and issuing all city licenses and building permits; acting as research assistant and secretary for the City Council; serving as a liaison and secretary for the City's judicial lay groups, and responding to all inquiries from citizens, businesses and organizations and other jurisdictions and officials; and other duties as assigned or requested from elected officials, citizens and employees.

In the last 10 years we have accomplished the construction 4 new water towers, drilling of the 3 new wells, have completed 2 WWTP expansions, added chlorination equipment to all our wells, added fluoridation to all of our wells and added a SCDA system for water monitoring, moved City Hall from 105 N Main St to 800 E Pennell and now we are at 300 N Main Street (Community Center), moved Public Works from 105 & 107 Water St to 813 Joplin St, completed a water study, sold 107 Water Street, rented out 105 Water Street, annexed land and established an Industrial Park along Ivy Road and have approved approximately 45 plats. We have completed work on our Thom's Station Trail (Phase 1, Phase II and Phase III), we have purchased 87 acres for green space in the Briarbrook area with the Capital Improvements Sales Tax that our residents voted in and will continue with our plan to connect it to our walking trail to the Community Center. We have also contracted with Drury University to put together a Master Parks Plan to renovate our current parks and plan the future park on the 87 acres. Our residents approved a General Obligation Bond issue for a Community Center and we moved in June 2010. The City Council approved our first ever Community Improvement District. We have started on a project to provide sidewalks along Pennell Street and have received funding for Phase I from MoDot. We upgraded our software for our General Ledger, Payroll, Utilities and Taxes in 2010.

The assessed valuations and tax levies for the last 11 years are as follows:

1996	\$23,487,825	\$1.56
1997	\$28,627,998	\$1.20
1998	\$31,222,664	\$1.20
1999	\$33,585,904	\$1.10
2000	\$36,164,928	\$1.10
2001	\$48,622,860	\$0.8873
2002	\$50,596,039	\$0.7545
2003	\$52,497,547	\$0.7545
2004	\$54,045,922	\$0.7545
2005	\$58,249,950	\$0.7442
2006	\$62,326,935	\$0.7442
2007	\$73,157,769	\$0.69
2008	\$75,155,597	\$0.6894
2009	\$76,039,760	\$0.7264
2010	\$75,420,956	\$0.7558

As you can see our assessed valuations have tripled since 1996 but our tax levy has dropped accordingly. This last year due to the economy we have seen a drop and had to increase our levy slightly. We have received the 2010 census numbers which show us with a 40% growth since 2000 Census. The last WWTP Expansion and the Water System Improvement Bond Issue were passed by revenue bonds so the levy is being used to pay for the Community Center and what is left of the old WWTP bond issue. There was a small increase in our tax levy due to the flat growth of the last year.

Our goals for the upcoming year are to continue to improve the quality of our work in the City Hall to provide the best possible service to our residents that is possible. We will also continue to convert our records over to a computer system so that we will be able to retrieve information and documents in a more efficient manner. We will continue to cross train so that we will be efficient in each other's areas so that we can provide quality service to all persons that conduct business with City Hall. And finally we will continue to strive to find new ways to streamline our operations by utilizing all resources available to us.

#### **Community/Economic Development**

The goal of CED is to provide the citizens with the products to enhance their quality of life that they enjoy here in Carl Junction. This would include finding options for park improvements, transportation, public safety, equipment, comprehensive planning, public education along with marketing and promotion of the city. A lot of time and effort has been spent on the proposed Community Center. It is the belief of everyone involved in this project that it will be extremely beneficial for the continued growth and

development of Carl Junction. Not only will it provide services to the community but will let visitors know that care for and provide high quality services for our residents. The one item that Team CED is constantly looking at is funding for projects and development of alternative financing through the use of available grants to stretch the tax dollars that we have. We continue to probe both State and Federal funding options that will help accomplish the projects that we have. In the past 8 years we have processed the following grants:

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CDBG – Housing Rehabilitation
                               $503,500.00
CDBG – Housing Rehabilitation
                               $211,500.00
CDBG - Police/Court Building
                               $597,000.00
DNR - Leaf Vac
                               $ 10,000.00
USDA – Architectural/Engineering $ 69,000.00
DNR – 0% Interest Energy Loan $100,000.00(PD/Court Building)
DNR – 0% Interest Energy Loan
                               $ 55,000.00(Ballfield Lights)
DNR - HHW Collection
                                  3,000.00
MoDOT - Trail Phase I
                               $ 89,000.00
MoDOT – Trail Phase II
                               $294,408.00
MoDOT – SRTS Planning
                               $ 18,000.00
MoDOT - Trail Phase III
                               $181,472.00(ARRA)
MoDOT - Pennell Sidewalks
                               $241,035.00
DNR - Leaf Vac #2
                               $ 21,400.00
DNR – Energy Loan
                               $132,000.00(Community Center)
TOTAL
                               $2.526,315.00
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This list does not include the numerous grants that the Police Department has processed for technology, equipment and personal safety items.

Business development is the most competitive aspect of CED. More and more cities are actively pursuing the business industry trying to get them to expand, or relocate within their city. We have been able to expand our sales tax base every year with the addition of new businesses to the city. The list of available buildings for businesses to move into has grown short so the search has moved to entrepreneurs with resources to build. We continue to look at programs and training that add tools to city's tool box in quest of expanding and retaining our existing businesses and attracting new businesses.

#### **PUBLIC WORKS**

We are committed to continue to provide excellent services to residents such as snow removal, mosquito control, tree trimming, leaf pickup, street maintenance and water/wastewater maintenance. We will continue to provide a quality effluent from the treatment plant and a quality potable water supply.

Upcoming goals are to continue to training and certification within the Water and Wastewater fields, continue to improve overall employee performance with additional training, continue park improvements to comply with ADA requirements, and continue to replace light duty and heavy equipment.

Each field of the Public Works department has additional objectives. The water field will finalize the 7 year plan to install radio read water meters, clean and paint water towers with the addition of the city logo, install a new pump to #2 well that will double GPM and all wells will be submersible, . The wastewater field will address the sewer main infiltration issue by smoke testing and repairing our lines and manholes. The public transportation field will evaluate what streets are in need of repaving and will be overseeing the new sidewalks to be installed running up Pennell St. as part of the 1<sup>st</sup> phase from Roney to Memorial Park. We will be installing additional lighting for improved safety and will refurbish the walking trail and bridge along with cleaning of debris on the 87 acres in the Briarbrook area park. The construction of the

bathrooms and cantina in Country Club Park will be finished shortly. This will be our plan for the future of our community.

#### **ORDER OF INSTALLATION**

Budget year	2003-2004	Book 4 (387 meters; all streets East of Grimes) <b>DONE</b>
	2004-2005	Book 1 (318 meters; all streets West of Cowgill) <b>DONE</b>
	2005-2007	Book 2 (159 meters) Book 3 (277 meters)(all streets from Main East to
		Grimes) <u>DONE</u>
	2007-2008	Book 8 (479 meters; area South of West Briarbrook Lane) <b>DONE</b>
	2008-2009	Book 5 (348 meters; area North & West of West Briarbrook Lane)
		<u>DONE</u>
	2009-2010	Book 6 (242 meters; all of Country Club) <b>DONE</b>
	2010-2011	Book 10 (284 meters; all of Oscie-Ora Acres) <b>STARTED</b>
	(The last 100	meters will finish up in June - July of 2011

#### POLICE DEPARTMENT

#### **Mission Statement**

The primary mission of the Carl Junction Police Department is to coordinate and lead the efforts with the community to preserve the public peace, protect the rights of persons and property, prevent crime and generally provide assistance to citizens in urgent situations. The department is responsible for the enforcement of all Federal Laws, Missouri State Laws, and City Codes within the boundaries of the City of Carl Junction.

The department must enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of the police authority and constitutional rights of all persons. It is not the role of the department to legislate, render legal judgments, or punish.

The department serves the people of Carl Junction by providing law enforcement service in a professional and courteous manner and it is to these people that the department is ultimately responsible.

#### **GENERAL**

The members of the Carl Junction Police Department are committed to the citizens of Carl Junction to provide quality customer service and protection. Our responsibility is to maintain public order with dignity and respect for all. Our commitment is to improve the quality of life throughout the community and to provide safe and secure neighborhoods.

#### **ANALYSIS**

To fulfill our mission, the police department will continue to promote community involvement and community awareness to successfully provide the utmost community service. We are committed to becoming involved in our community through Community Orientated Policing. Community Orientated Policing is a partnership between the police department and the citizens to work on community problems and achieve positive results. Community Orientated Policing acknowledges that police cannot succeed in achieving our goals without both the operational assistance and political support of the community. Conversely, the community cannot succeed in maintaining a decent, open and orderly community without a professional and responsible police department. The police and community must work hand in hand in a

proactive manner to reduce crime, thus administering a better quality of life for all. A proactive strategy of policing alters important ways the content of the police officer's job. Police responsibilities expand beyond attempting to control criminal activity, to prevent crime, promoting order, resolving disputes, and providing emergency assistance in social crises. The police work together with the community to reduce and solve crime. Instead of primarily reacting to incidents, the officer analyzes, plans, and takes the initiative. The proactive police officer looks toward the problems to be solved, and toward the community's interest in helping to solve them. Management serves to support and guide officers and to ensure that officers have the necessary training and resources to solve problems.

The department serves the people of Carl Junction by deploying innovative, self-disciplined and self-motivated officers directly into the community to take independent action to solve problems, work with local citizens, and improve the social environment of the neighborhoods they serve.

#### **GOALS**

In the future year, The Carl Junction Police Department will continue to improving training, analyzing current trends in activity to place the officers where they are most needed and by continually updating our technology. This should allow us to compete with area agencies and improve the desire of officers to remain in our City. We have experienced an expected amount of turnover, from a retirement an officer leaving for a larger Department, the area police department expansion is finished and we experienced a large amount of applicants and that should enable us to fill empty positions with very talented, promising officers.

The Carl Junction School District has over 3,500 students every day school is in session; this represents one half of the total population of Carl Junction. Because of our focus on the safety of the children we have two School Resource Officers. The function of these officers will be to monitor day to day safety of the school, and work together with the school administration to constantly improve the security of the school property. The relationship with the R-1 School District and the Carl Junction Police Department has never been better and we will continue to maintain that working relationship.

The Carl Junction Police Department has continued to apply for grants to purchase equipment. The latest grant from the Sheriff's Office was over \$50,000 in equipment that we are still waiting on to be installed. We will continue to pursue grants in the next year to help with the Police Department budget.

In the area of City Codes, the current economic conditions have forced us to keep an increasing number of foreclosed properties in compliance with the City codes. This will present a challenge to get private property cleaned up. The Code Enforcement Officer will work with Public Works and the City Building Inspector to determine the most effective way to get this accomplished. The City licensed more animals in 2010 than anytime in the past years. We will continue that in 2011 and strive to get compliance from pet owners.

We will continue to work on our image with the public to project that we are a community based police department that is here to serve the public in the best way possible

#### **GENERAL FUND**

Beginning Balance (Projected) \$716,384.50
Certificates of Deposit (Sales Tax)

\$716,384.50

### TOTAL BEGINNING BALANCE (GENERAL FUND &

SALES TAX) PROJECTED

## ACCRUAL/CARRYOVER BALANCES

Website (carryover)

Storm damage (carryover expenses for PD)

#### TOTAL ACCRUAL/CARRYOVER BALANCES

#### ADJUSTED BEGINNING BALANCE \$716,384.50

#### DESCRIPTION

REVENUES

Current, delinquent taxes and penalties	\$331,000.00
Sales Tax Collection	\$260,000.00
Franchise taxes	\$565,000.00
Trash Fees	\$59,950.00
Building Permits	\$1,000.00
Inspections	\$8,000.00
Occupation taxes	\$13,000.00
Fitness memberships	\$6,000.00
Community Center rental fees	\$4,500.00
Court Fines	\$80,000.00
Interest	\$350.00
Interest on investments	\$4,000.00
Planning and Zoning Fees 1/4 of fees	\$1,000.00
Miscellaneous Income	\$500.00
Lease income	\$11,400.00
Antenna Income	\$26,500.00
TOTAL REVENUES	\$1,372,200.00

#### **TRANSFERS**

Transfer to Police Department Fund	(\$975,424.00)
Transfer to Pool	(\$27,150.00)
Transfer to Park	(\$30,134.00)
Transfer to Street/Alley	(\$112,716.00)

Transfer to Capital Improvement Fund

#### SUBTOTAL OF TRANSFERS (\$1,145,424.00)

#### **EXPENSES**

Administrative Salaries & Benefits (1/4 Expenses)

Administrative Salaries & Benefits (1/4 Expenses)	
Planning & Zoning	(\$2,472)
City Administrator	(\$16,068)
City Clerk/Office Manager	(\$12,971)
City Office Help	(\$5,976)
Treasurer	(\$1,902)
Mayor	(\$1,703)
Alderman	(\$1,038)
Temporary Help	(\$5,150)
Administrative FICA	(\$3,296)
Administrative Lagers	(\$2,065)
Administrative Unemployment Tax	(\$155)
Administrative Health Insurance	(\$9,861)
Attorney	(\$6,000)
Update City Code Book	(\$1,000)
Auditing Expenses	(\$1,800)
Administrative MIRMA	(\$4,089)
Auto Mileage Mayor & Administrator	(\$100)
Membership dues (HSTCC & SW Mo Alliance)	(\$1,800)
Administrative General Supplies	(\$1,000)
MAPS Buses	(\$600)

Certification Pay (\$900)

•	
Total Administrative Salaries & Benefits	(\$79,946.00)
Court Expenses	
Court Clerk Salary	(\$30,465)
Prosecutor Salary	(\$7,609)
Judge Salary	(\$7,609)
Court Clerk Assistant Salary (4 hours per month) Court FICA	(\$656) (\$3,545)
Court Lagers	(\$3,545) (\$1,890)
Unemployment Tax	(\$103)
Health Ins	(\$7,990)
MIRMA	(\$4,393)
Telephone	(\$1,160)
Court Supplies	(\$4,000)
Miscellaneous	(\$1,000)
Total Court Expenses	(\$70,420.00)
Building Inspector (40% Expenses)	
Building Inspector Salary	(\$9,616)
FICA	(\$596)
Lagers Unemployment Tax	(\$529)
Health Insurance	(\$60) (\$1,865)
MIRMA	(\$1,803) (\$737)
Telephone & cell phone	(\$455)
Office Expense	(\$520)
Training & seminars	(\$364)
Demolitions	(\$4,000)
Total Building Inspector Expenses	(\$18,742.00)
Custodian (65% Expenses)	
Custodian Salary	(\$12,168.00)
FICA	(\$755.00)
Lagers	(\$670.00)
Unemployment	(\$130.00)
Health Insurance	(\$3,031.00)
MIRMA	(\$1,474.00)
Supplies	(\$1,560.00)
Misc Tools Uniforms	(\$325.00) (\$162.00)
Total Custodian Expenses	(\$20,275.00)
City Hall Expenses Election Expenses	(\$3,500.00)
Telephone City Hall	(\$3,000.00)
Mayor and City Clerk Cell Phone	(\$1,000.00)
Office Expense and Postage	(\$35,000.00)
Miscellaneous Expense	(\$1,000.00)
Electric City Hall	(\$45,000.00)
Natural Gas	(\$1,400.00)
Website	(\$700.00)
Building Repairs	(\$3,500.00)
Building Improvements/Repairs (window,door,heater)	(\$1,000.00)
Lease Purchase SRF energy loan pymt	(\$22,685.00) (\$12,042.00)
Fitness equipment	(\$5,000.00)
Vehicle	(\$750.00)
Fireworks Display	(\$3,000.00)
Total City Hall Expenses	(\$138,577.00)
TOTAL GENERAL FUND EXPENSES	(\$1,473,384.00)
BUDGET BALANCE	(\$101,184.00)
ENDING BALANCE (PROJECTED)	\$615,200.50

#### GENERAL FUND POLICE

#### BEGINNING BALANCE (PROJECTED)

\$880.00

ACCRUAL/CARRYOVER BALANCES Carryover project (computers, TV)

## TOTAL ACCRUAL/CARRYOVER BALANCES

ADJUSTED BEGINNING BALANCE	\$880.00
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## DESCRIPTION

**REVENUES** 

Police Reports (Insurance Co.)	\$150.00
Animal License/Fines	\$4,500.00
Interest	\$20.00
Transfer from General Fund	\$975,424.00
Grants (Homeland Security & School)	\$30,000.00
Misc Income (Training-State \$500, Court \$250)	\$750.00

#### **TOTAL POLICE REVENUES** \$1,010,844.00

#### **EXPENSES**

Salaries & Benefits
Chief

Chief	(\$52,607)
Assistant Chief/Commander	(\$36,685)
Sergeant	(\$34,477)
Corporal (1)	(\$34,499)
Patrolman (8)	(\$239,749)
Communications officer	(\$27,337)
Full-Time Dispatchers (3)	(\$69,864)
Part-Time Dispatchers (416 hrs/per year)	(\$12,360)
Code Enforcement Officer	(\$24,315)
Holiday Premium	(\$18,849)
FICA	(\$34,146)
Lagers	(\$29,499)
Unemployment Tax	(\$1,957)
Health insurance	(\$136,133)
MIRMA	(\$57,103)

#### **Total Police Personnel & Benefits Expense** (\$809,580.00)

#### Custodian (35% Expenses)

Custodian Salary	(\$6,552.00)
FICA	(\$406.00)
Lagers	(\$360.00)
Unemployment	(\$70.00)
Health Insurance	(\$1,632.00)
MIRMA	(\$794.00)
Supplies	(\$840.00)
Misc Tools	(\$175.00)
Custodian uniform	(\$88.00)

#### **Total Custodian Expenses** (\$10,917.00)

## General Police Expenses

Uniforms	(\$4,500.00)
Radio & repeater maintenance	(\$1,500.00)
Repairs & maintenance #100	(\$1,000.00)
Repairs & maintenance #101	(\$750.00)
Repairs & maintenance #102	(\$2,650.00)
Repairs & maintenance #103	(\$2,650.00)
Repairs & maintenance #104	(\$2,650.00)
Repairs & maintenance #105	(\$2,650.00)
Repairs & maintenance #106	(\$750.00)
Repairs & maintenance #107	(\$750.00)
Repairs & maintenance DARE 1	(\$750.00)
Repairs & maintenance UTV	(\$150.00)
Radar Gun Calibrations	(\$750.00)
Car washes	(\$600.00)
Mules	(\$3,900.00)
Telephone	(\$3,000.00)

Cell Phone	(\$2,800.00)
Advertising	(\$300.00)
Office supplies & annual maintenance agmts	(\$8,000.00)
Supplies (film, toiletries, cleaning supplies, trash bags,	(\$5,000.00)
DARE	(\$1,000.00)
Miscellaneous	(\$500.00)
Electricity	(\$13,000.00)
Gas & oil	(\$40,000.00)
Janitor Supplies	(\$3,000.00)
Police/Court bldg-misc bldg expenses	(\$3,500.00)
New equipment	(\$3,000.00)
New office equipment	(\$800.00)
Safety Equipment (2 vest @ \$525, misc)	(\$2,500.00)
2 new vehicles	(\$50,000.00)
SRF Energy Loan Pymt	(\$6,247.00)
Animal Control (tags, humane society)	(\$5,500.00)
Prisoner Expense	(\$3,500.00)
Training (MSSC 48 hrs per officer every 3 yrs)	(\$4,000.00)
Training Expense - Meals	(\$1,000.00)
Training expense - Lodging	(\$1,200.00)
Other outside training expense	(\$2,000.00)
Training Expense - ammunition	(\$1,800.00)
Training expense - Annual dues for associations	(\$1,200.00)
Communication equipment-grant	(\$1,500.00)
Total General Police Expenses	(\$190,347.00)
TOTAL POLICE EXPENSES	(\$1,010,844.00)
BUDGET BALANCE	\$0.00

**ENDING BALANCE** 

\*\* This is an energy loan from DNR for energy efficiency at the PD/Court Bldg - balance at the end of this fiscal year will be \$71840.50

\$880.00

#### STREET DEPARTMENT

Beginning Balance (Projected)	\$0.00
Carryover Balance (from previous fiscal year)	*****
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TOTAL BEGINNING BALANCE (PROJECTED)	\$0.00
ACCRUAL/CARRYOVER PROJECTS	
Curb & guttering Improvements (accrual)	41000
Sidewalks Improvements (accrual)	38000
Building repairs (carryover)	
Safety Equipment (carryover)	
Street Signs (carryover)	
FEMA	4
Paving (carryover)	\$12,576.50
TOTAL ACCRUAL/CARRYOVER PROJECT BALANCE	\$91,576.50
ADJUSTED BEGINNING BALANCE	\$91,576.50
DESCRIPTION	
REVENUES	
Transportation Sales Tax	\$110,000.00
State Gasoline Tax	\$160,000.00
Motor Vehicle Tax	\$60,000.00
Interest on investments	\$100.00
Oil & Materials	\$300.00
Planning & Zoning Fees 1/4 of fees	\$1,000.00
Transfers	\$112,716.00
Miscellaneous	\$500.00
TOTAL REVENUES	\$444,616.00
EXPENSES	
Administrative Expenses (15% Expense)	
Planning & Zoning	(\$1,440)
City Administrator	(\$9,641)
City Clerk/Office Manager	(\$7,782)
City Office Help	(\$4,833)
Treasurer	(\$1,141)
Mayor	(\$1,022)
Alderman	(\$623)
Administrative FICA	(\$1,586)
Administrative Lagers	(\$1,358)
Administrative Unemployment Tax	(\$77)
Administrative Health Insurance	(\$4,931)
Attorney	(\$4,000)
Update City Code Book	(\$600)
Auditing Expenses	(\$1,080)
Administrative MIRMA	(\$2,340)
Auto Mileage Mayor & Administrator	(\$60)
Membership dues (HSTCC & SW Mo Alliance)	(\$1,300)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies	(\$1,300) (\$600)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses	(\$1,300) (\$600) (\$350)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay	(\$1,300) (\$600) (\$350) (\$540)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Adminstrative Expenses	(\$1,300) (\$600) (\$350)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense)	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense)	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$14,879) (\$12,681)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense) Helper	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$14,879) (\$12,681) (\$76,475)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense) Helper Seasonal Help	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$14,879) (\$12,681) (\$76,475) (\$2,000)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense) Helper Seasonal Help FICA	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$14,879) (\$12,681) (\$76,475) (\$2,000) (\$6,575)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense) Helper Seasonal Help FICA Lagers	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$12,681) (\$76,475) (\$2,000) (\$6,575) (\$6,413)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense) Helper Seasonal Help FICA Lagers Unemployment tax	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$45,304.00) (\$12,681) (\$76,475) (\$2,000) (\$6,575) (\$6,413) (\$360)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense) Helper Seasonal Help FICA Lagers	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$45,304.00) (\$12,681) (\$76,475) (\$2,000) (\$6,575) (\$6,413) (\$360) (\$31,756)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense) Helper Seasonal Help FICA Lagers Unemployment tax Health Insurance	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$45,304.00) (\$12,681) (\$76,475) (\$2,000) (\$6,575) (\$6,413) (\$360)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense) Helper Seasonal Help FICA Lagers Unemployment tax Health Insurance	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$45,304.00) (\$12,681) (\$76,475) (\$2,000) (\$6,575) (\$6,413) (\$360) (\$31,756)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense) Helper Seasonal Help FICA Lagers Unemployment tax Health Insurance MIRMA  Total Street Department Salaries	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$14,879) (\$12,681) (\$76,475) (\$2,000) (\$6,575) (\$6,413) (\$360) (\$31,756) (\$10,028)
Membership dues (HSTCC & SW Mo Alliance) Administrative General Supplies MAPS Buses Certification Pay  Total Administrative Expenses  Street Department Salaries Public Works Superintendent (1/3 Expense) Assistant Public Superintendent (1/3 Expense) Helper Seasonal Help FICA Lagers Unemployment tax Health Insurance MIRMA	(\$1,300) (\$600) (\$350) (\$540) (\$45,304.00) (\$14,879) (\$12,681) (\$76,475) (\$2,000) (\$6,575) (\$6,413) (\$360) (\$31,756) (\$10,028)

Equipment Repairs	(\$12,000.00)
Telephone	(\$500.00)
Cell Phone	(\$750.00)
Office Expense	(\$1,000.00)
General Supplies	(\$3,000.00)
Misc Expenses	(\$1,000.00)
Clothing Allowance	(\$750.00)
Natural Gas	(\$300.00)
Electric	(\$3,000.00)
Gas & Oil	(\$12,000.00)
Building repairs	(\$3,000.00)
Equipment Purchase	(\$20,000.00)
Safety Equipment (road signs, lights, cones)	(\$1,000.00)
Paving 2" overlay (see list)	(\$51,000.00)
Curb & guttering improvements (accrual)	(\$41,000.00)
Sidewalk repairs/improvements (accrual)	(\$38,000.00)
Street materials	(\$15,000.00)
Cinders and Salt (4 loads salt)	(\$4,000.00)
Insecticides (2 barrels)	(\$5,500.00)
Street Lighting	(\$40,000.00)
Street Signs	(\$4,000.00)
Training	(\$100.00)
Special Projects (accrual)	
Total General Street Department Expenses	(\$259,900.00)
TOTAL STREET DEPARTMENT EXPENSES	(\$466,371.00)

(\$21,755.00)

\$69,821.50

**BUDGET BALANCE** 

ENDING BALANCE

#### WATER DEPARTMENT

WATER DEPARTMENT	
Beginning Balance (Projected)	\$198,359.00
Repair Fund carryover	\$4,825.00
Pump Replacement accrual  Carryover balance from previous fiscal year	\$10,000.00 <b>\$14,825.00</b>
Carryover balance from previous fiscal year	\$14,023.00
TOTAL BEGINNING BALANCE (PROJECTED)	\$213,184.00
DESCRIPTION	
REVENUES	
Water Sales	\$679,800.00
Penalties	\$50,000.00
1/2 of Meter Collections Fluoride fees	\$2,500.00 \$52,000.00
Interest on Investments	\$150.00
Planning & Zoning fees 1/4 Revenues	\$1,000.00
TOTAL WATER REVENUES	\$785,450.00
EXPENSES	
Administrative Expenses (30% Expense)	
Planning & Zoning	(\$2,880)
City Administrator City Clerk/Office Manager	(\$19,282) (\$15,564)
City Office Help	(\$18,853)
Treasurer	(\$2,282)
Mayor	(\$2,042)
Alderman	(\$1,210)
Administrative FICA	(\$3,740)
Administrative Lagers Administrative Unemployment Tax	(\$3,317) (\$150)
Administrative Unemployment Tax  Administrative Health Insurance	(\$9,861)
Attorney	(\$8,000)
Update City Code Book	(\$1,200)
Auditing Expenses	(\$2,100)
Administrative MIRMA	(\$5,551)
Auto Mileage Mayor & Administrator  Membership dues (HSTCC & SW Mo Alliance)	(\$120) (\$2,700)
Administrative General Supplies	(\$1,200)
MAPS Buses	(\$700)
Certification pay	(\$1,080)
Total Adminstrative Expenses	(\$101,832.00)
Building Inspector (30% Expenses)	
Building Inspector Salary	(\$7,212)
FICA Lagers	(\$447) (\$397)
Unemployment Tax	(\$50)
Health Insurance	(\$1,399)
MIRMA	(\$600)
Telephone & cell phone	(\$297)
Office Expense Training & seminars	(\$340) (\$238)
Demolitions	(\$3,000)
Total Building Inspector Expenses	(\$13,980)
Water Department Salaries	
Public Works Superintendent 1/3 Expense	(\$14,879)
Assistant Public works Superintendent 1/3 Expense	(\$12,681)
Licensed Operators	(\$35,441)
Water Department Helper	(\$47,659)
	(ぐつ ハハハ)
Seasonal Help Classification Pay (2-C's. 2-D's. 3 DS III's)	(\$2,000) (\$3,750)
Classification Pay (2-C's, 2-D's, 3 DS III's) FICA	(\$2,000) (\$3,750) (\$7,217)
Classification Pay (2-C's, 2-D's, 3 DS III's)	(\$3,750)

Unemployment tax Health Insurance MIRMA	(\$360) (\$22,460) (\$11,369)
Total Water Department Salaries	(\$164,516)
Total General Water Department Expenses	
Engineering	(\$5,000.00)
Equipment repair (backhoe and trucks)	(\$10,000.00)
Telephone	(\$250.00)
Cell phone	(\$1,000.00)
Office Expenses (postage)	(\$12,000.00)
General Maintenance Supplies (pipe, fire plugs,base	(\$60,000.00)
Miscellaneous Expenses	(\$3,000.00)
Clothing Allowance	(\$750.00)
Chemicals	(\$10,000.00)
Natural Gas	(\$400.00)
Electricity (Bldg)	(\$2,000.00)
Electricity (Pumps)	(\$88,000.00)
Gas & Oil	(\$14,000.00)
Building Repairs	(\$3,000.00)
Equipment purchase	(\$35,000.00)
Safety Equipment (lights)	(\$800.00)
Safety Training	(\$1,000.00)
Capital Improvements (SRF pymt interest)**	(\$33,000.00)
Capital Improvements (SRF pymt principal)*	(\$80,000.00)
Agent Fees	(\$8,000.00)
Fluoride Loan (princ pymt) ***	(\$24,000.00)
Flouride Loan (int pymt)	(\$6,000.00)
Fluoride Loan (agent fees)	(\$1,610.00)
Repair fund (see Well & Line Replacement & Maint)	(\$20,000.00)
Pump replacement (accrural fund)	(\$10,000.00)
Utility Services (Trf to R&R)	(\$160,474.00)
Total General Water Department Expenses	(\$589,284.00)
TOTAL WATER DEPARTMENT EXPENSES	(\$869,612.00)
BUDGET BALANCE	(\$84,162.00)
ENDING BALANCE	\$129,022.00

 $<sup>^{\</sup>star}$  This was the Water System Improvement Project being financed by the SRF loan balance of \$1,230,000

<sup>\*\*</sup> Interest credits towards this account may lower interest paid throughout the year

<sup>\*\*\*</sup> This was the Fluoride Improvement Loan being financed by MAMU with a loan balance of \$94,000 after this fiscal year

#### WASTEWATER FUND

Beginning Balance (Projected)  Carryover over balance from previous fiscal year  Certificates of Deposits	\$381,474.00
TOTAL BEGINNING BALANCE (PROJECTED)	\$381,474.00
ACCRUAL/CARRYOVER PROJECTS Accrual funds (R&R lines, sludge removal)	
TOTAL ACCRUAL/CARRYOVER BALANCE	\$0.00
ADJUSTED BEGINNING BALANCE	\$381,474.00
DESCRIPTION	
REVENUES	
DNR Wastewater Connection Fee	¢2 500 00
1/2 of Meter Connections Wastewater book up fees	\$2,500.00
Wastewater hook up fees Wastewater sales	\$1,050.00 \$587,000.00
Airport Drive	\$104,500.00
Fountain Road Park Village	\$10,000.00
Interest	\$1,000.00
Planning & Zoning fees 1/4 Revenues	\$1,000.00
Penalties	\$7,000.00
Stormwater buyout	. ,
TOTAL WASTEWATER REVENUES	\$714,050.00
EXPENSES	
Administrative Expenses (30% Expenses)	
Planning & Zoning	(\$2,880)
City Administrator	(\$19,282)
City Clerk/Office Manager	(\$15,564)
City Office Help	(\$18,853)
Treasurer	(\$2,282)
Mayor	(\$2,042)
Alderman	(\$1,210)
Administrative FICA	(\$3,740)
Administrative Lagers	(\$3,317)
Administrative Unemployment Tax	(\$150)
Administrative Health Insurance	(\$9,861)
Attorney	(\$8,000)
Update City Code Book	(\$1,200)
Auditing Expenses	(\$2,100)
Administrative MIRMA	(\$5,551)
Auto Mileage Mayor & Administrator	(\$120)
Membership dues (HSTCC & SW Mo Alliance)	(\$2,700)
Administrative General Supplies	(\$1,200)
MAPS Buses Cortification Pay	(\$700) (\$1,000)
Certification Pay	(\$1,080)
Total Adminstrative Expenses	(\$101,832)
Building Inspector ( 20% Expenses)	
Building Inspector Salary	(\$7,212)
FICA	(\$447)
Lagers	(\$397)
Unemployment Tax	(\$50)
Health Insurance	(\$1,399)
MIRMA	(\$600)
Telephone & cell phone	(\$297)
Office Expense	(\$340)
Training & seminars	(\$238)
Demolitions	(\$3,000)
Total Building Inspector Expenses	(\$13,980)

Wastewater Department Salaries	
Public Works Superintendent (1/3 expense)	(\$14,879)
Assistant Public Works Superintendent (1/3 expense)	(\$12,681)
Licenses Operators	(\$36,399)
Wastewater Department Helper	(\$34,021)
Seasonal Helpers	(\$3,600)
Classification Pay (3-C's, 2-A's)	(\$4,000)
FICA	(\$6,546)
Lagers	(\$5,349)
Unemployment Tax	(\$360)
Health Insurance	(\$22,651)
MIRMA	(\$10,302)
Total Wastewater Department Salaries	(\$150,788)
General Wastewater Department Expenses	
Engineering	(\$12,000.00)
Equipment Repairs	(\$15,000.00)
Telephone	(\$1,000.00)
Cell Phone	(\$1,000.00)
Lab Analysis	(\$10,000.00)
Office Expenses (postage)	(\$12,000.00)
General Supplies (glassware, filters, etc)	(\$7,500.00)
General Maintenance Supplies ( repairs)	(\$10,000.00)
Meters (1/2 Expense)(new installs & replace old meters)	(\$20,000.00)
Miscellaneous Expense	(\$2,500.00)
Clothing Allowance	(\$750.00)
Chemicals	(\$2,000.00)
Natural Gas	(\$750.00)
Electricity	(\$57,000.00)
Gas & Oil	(\$15,000.00)
Equip Purchases	(\$50,000.00)
Safety Equipment	(\$1,000.00)
SRF pymts (interest)**	(\$8,200.00)
SRF pymts(principal)*	(\$40,000.00)
SRF agent fees	(\$3,300.00)
Safety training	(\$1,000.00)
Sludge Lagoon Clean Out (accrual fund)	(\$60,000.00)
Repair Fund (Trf to WWTP R&R)	(\$67,000.00)

TOTAL WASTEWATER EXPENSES	(\$663,599.54)
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(\$397,000.00)

**Total General Wastewater Department Expenses** 

BUDGET BALANCE \$50,450.46

ENDING BALANCE \$431,924.46

 $<sup>^{\</sup>star}$  This is the WWTP Expansion project being financed by the SRF loan balance left \$505,000

<sup>\*\*</sup> Interest credits towards this account may lower interest paid throughout the year

#### GENERAL FUND PARK AND POOL

BUDGET BALANCE

ENDING BALANCE

BEGINNING BALANCE (PROJECTED) DESCRIPTION	\$75.00
ACCRUAL/CARRYOVER PROJECTS Capital Improvements	
Bluegrass Festival balance	
TOTAL ACCRUAL/CARRYOVER PROJECTS ADJUSTED BEGINNING BALANCE	\$75.00
ADJUSTED BEGINNING BALANCE	φ13.00
REVENUES	
Transfer from General Fund	\$57,284.00
Miscellaneous (Blue Grass Festival)	\$5,500.00
TOTAL REVENUES	\$62,784.00
EXPENSES	
Pool Personnel & Benefits	
Management	(\$13,500.00)
Pool Personnel & Benefits Total	(\$13,500.00)
General Pool Expenses	
Misc Pool expense	(\$500.00)
Pool Repair (Painting and tile repair)	(\$7,500.00)
Pool Supplies	(\$1,000.00)
Telephone	(\$400.00)
Electricity - Pool	(\$3,800.00)
Pool alarm system	(\$450.00)
Concession	(\$42.550.00)
General Expense Pool Total	(\$13,650.00)
Total Pool Expenses	(\$27,150.00)
•	•
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing	<b>(\$27,150.00)</b> (\$5,720.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing Fica	(\$27,150.00) (\$5,720.00) (\$355.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing  Fica  Lagers	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing  Fica  Lagers  Health insurance	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00) (\$1,166.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing  Fica  Lagers	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00) (\$1,166.00) (\$50.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing  Fica  Lagers  Health insurance  Unemployment Tax	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00) (\$1,166.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing  Fica  Lagers  Health insurance  Unemployment Tax  MIRMA  Park Personnel & Benefits Total	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00) (\$1,166.00) (\$50.00) (\$625.00)
Total Pool Expenses  Park Personnel & Benefits Part-Time Mowing Fica Lagers Health insurance Unemployment Tax MIRMA  Park Personnel & Benefits Total  General Park Expenses	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00) (\$1,166.00) (\$50.00) (\$625.00) (\$8,231.00)
Total Pool Expenses  Park Personnel & Benefits Part-Time Mowing Fica Lagers Health insurance Unemployment Tax MIRMA  Park Personnel & Benefits Total  General Park Expenses Misc Park Expense	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00) (\$1,166.00) (\$50.00) (\$625.00) (\$8,231.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing  Fica  Lagers  Health insurance  Unemployment Tax  MIRMA  Park Personnel & Benefits Total  General Park Expenses  Misc Park Expense  Park Repairs	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00) (\$1,166.00) (\$50.00) (\$625.00) (\$8,231.00)
Total Pool Expenses  Park Personnel & Benefits Part-Time Mowing Fica Lagers Health insurance Unemployment Tax MIRMA  Park Personnel & Benefits Total  General Park Expenses Misc Park Expense	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00) (\$1,166.00) (\$50.00) (\$625.00) (\$8,231.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing  Fica  Lagers  Health insurance  Unemployment Tax  MIRMA  Park Personnel & Benefits Total  General Park Expenses  Misc Park Expense  Park Repairs  Electricity	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00) (\$1,166.00) (\$50.00) (\$625.00)  (\$8,231.00)  (\$500.00) (\$10,000.00) (\$5,000.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing  Fica  Lagers  Health insurance  Unemployment Tax  MIRMA  Park Personnel & Benefits Total  General Park Expenses  Misc Park Expense  Park Repairs  Electricity  Blue Grass Festival	(\$27,150.00) (\$5,720.00) (\$355.00) (\$315.00) (\$1,166.00) (\$50.00) (\$625.00)  (\$8,231.00)  (\$500.00) (\$10,000.00) (\$5,000.00) (\$6,000.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing Fica Lagers Health insurance Unemployment Tax MIRMA  Park Personnel & Benefits Total  General Park Expenses Misc Park Expense Park Repairs Electricity Blue Grass Festival  SRF Princ Pymt-lights	(\$27,150.00)  (\$5,720.00)  (\$355.00)  (\$315.00)  (\$1,166.00)  (\$50.00)  (\$625.00)  (\$8,231.00)  (\$5,000.00)  (\$5,000.00)  (\$5,000.00)  (\$5,000.00)  (\$5,000.00)
Total Pool Expenses  Park Personnel & Benefits  Part-Time Mowing  Fica  Lagers  Health insurance  Unemployment Tax  MIRMA  Park Personnel & Benefits Total  General Park Expenses  Misc Park Expense  Park Repairs  Electricity  Blue Grass Festival  SRF Princ Pymt-lights  General Park Expense Total	(\$27,150.00)  (\$5,720.00)  (\$355.00)  (\$315.00)  (\$1,166.00)  (\$50.00)  (\$625.00)  (\$8,231.00)  (\$500.00)  (\$10,000.00)  (\$6,000.00)  (\$6,000.00)  (\$5,903.00)  (\$27,403.00)

<sup>\*</sup>This was an energy loan from DNR for ballpark lights - balance at the end of this fiscal year will be \$10139.50

\$0.00

\$75.00

#### DEBT SERVICE FUND

Beginning Balance (Projected) \$354,020.00

Certificates of Deposit

TOTAL BEGINNING BALANCE (PROJECTED) \$354,020.00

DESCRIPTION

REVENUES

Taxes \$220,000.00 Interest \$1,000.00

TOTAL REVENUES \$221,000.00

**EXPENSES** 

Postage

 Interest pymts \*\*
 (\$1,200.00)

 Principal pymts \*
 (\$50,000.00)

 Agent Fees
 (\$1,600.00)

 Principal pymts - Community Center
 (\$15,000.00)

 Interest pymts - Community Center
 (\$217,505.00)

 Agent Fees - Community Center
 (\$1,000.00)

TOTAL EXPENSES (\$286,305.00)

BUDGET BALANCE (\$65,305.00)

ENDING BALANCE \$288,715.00

<sup>\*</sup> The approximate princ balance of the 1994B SRF loan after this yrs fiscal payments is \$275,000 this is scheduled to pay off 7/1/14

<sup>\*\*</sup> Interest credits towards this account may lower interest paid throughout the year

<sup>\*\*\*</sup> The approximate princ balance of the 2008 Community Center Bond after this fiscal year will be \$4,500,000

SURPLUS FUND

Beginning Balance (Projected) \$ 65,000.00

TOTAL BEGINNING BALANCE \$ 65,000.00

DESCRIPTION REVENUES

Cigarette Tax \$7,200.00

Interest \$500.00

TOTAL REVENUES \$7,700.00

**EXPENSES** 

Transfer to Waterworks 0

TOTAL EXPENSES 0

BUDGET BALANCE \$7,700.00

ENDING BALANCE \$72,700.00

#### CAPITAL IMPROVEMENTS FUND

ENDING BALANCE

Beginning Balance (Projected) \$0.00 TOTAL BEGINNING BALANCE (PROJECTED) \$0.00 DESCRIPTION REVENUES Taxes \$110,000.00 Interest \$200.00 Transfers in Miscellaneous Grants **TOTAL REVENUES** \$110,200.00 **EXPENSES** Park Improvements (\$48,700.00) Trails Transportation Improvements (\$3,000.00) Street Lights (\$3,500.00) Sidewalks Land acquisition (\$55,000.00) TOTAL EXPENSES (\$110,200.00) **BUDGET BALANCE** \$0.00

\$0.00

#### I&I ABATEMENT FUND

Beginning Balance (Projected) \$ 100,000.00

TOTAL BEGINNING BALANCE (PROJECTED) \$100,000.00

DESCRIPTION

REVENUES

 Abatement fees
 \$144,000.00

 Interest
 \$300.00

 Penalties
 \$1,200.00

Sales Tax

TOTAL REVENUES \$145,500.00

**EXPENSES** 

Engineering (\$1,000.00)
General Supplies (\$1,000.00)
Repairs (\$143,500.00)

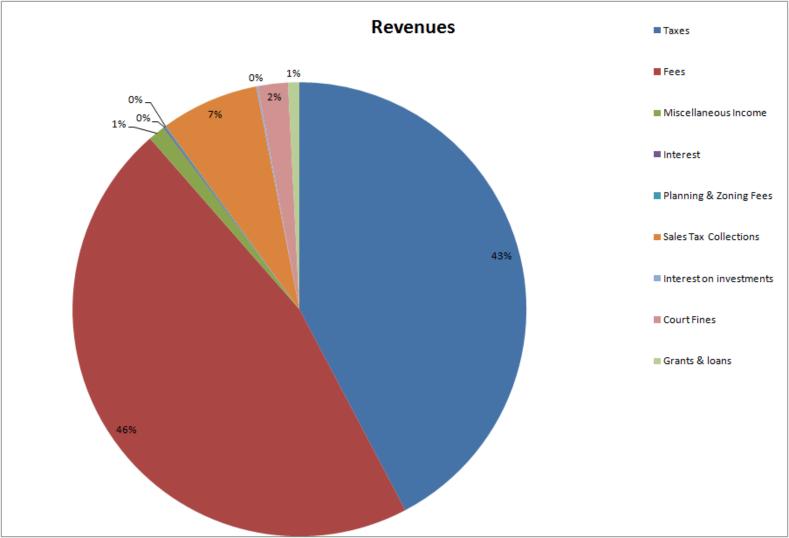
TOTAL EXPENSES (\$145,500.00)

BUDGET BALANCE \$0.00

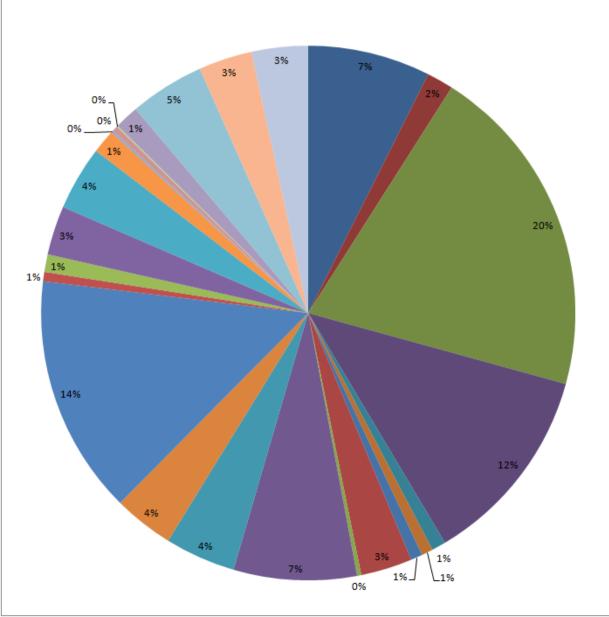
ENDING BALANCE \$100,000.00

		GF	POLICE	STREET	WATER	WWTP	PARK	GO BOND	SURPLUS	Capital Imp.	I&I Abatement	TOTALS
	Beginning Balances	\$716,384.50	\$880.00	\$0.00	\$198,359.00	\$381,474.00	\$75.00	\$354,020.00	\$65,000.00	\$-	\$ 100,000.00	\$1,757,399.90
	Certificates of Deposits	\$-	\$-	\$-	3-	\$- \$-		\$-		\$-		\$-
	TOTAL BEGINNING BALANCE (PROJECT	\$716,384.50	\$880.00	\$0.00	\$198,359.00	\$381,474.00	\$75.00	\$354,020.00	\$65,000.00	\$ -	\$ 100,000.00	\$1,757,399.90
	Carryover balances (accrual accounts)			\$91,576.50 <b>\$</b>	14,825.00	\$ - \$	-	\$ -		\$ -	\$ -	\$101,000.00
	TOTAL ADJUSTED BEG BALANCE	\$716,384.50	\$880.00	\$91,576.50	\$213,184.00	\$381,474.00	\$75.00	\$354,020.00	\$65,000.00	\$0.00	\$100,000.00	\$1,858,399.90
ACCT#	DESCRIPTION											
	REVENUES	GF	POLICE	STREET	WATER	WWTP	PARK	GO BOND	SURPLUS	CAPITAL IMP	I&I ABATEMENT	
500	0 Taxes	\$909,000.00		\$330,300.00				\$220,000.00	\$7,200.00	\$110,000.00		\$1,576,500.00
510	0 Fees	\$79,450.00	\$4,650.00		\$784,300.00	\$712,050.00 \$	-	\$-			\$145,200.00	\$1,725,650.00
593	1 Misc. Inc.	\$38,400.00	\$750.00	\$500.00 \$	<b>}-</b>		\$5,500.00					\$45,150.00
561	1 Interest	\$350.00	\$20.00	\$100.00	\$150.00	\$1,000.00		\$1,000.00	\$500.00	\$200.00	\$300.00	\$3,620.00
570	0 P&Z Fees	\$1,000.00	\$-	\$1,000.00	\$1,000.00	\$1,000.00 \$-		\$-				\$4,000.00
504	1 Sales Tax	\$260,000.00										\$260,000.00
561	1 Investment Inc.	\$4,000.00										\$4,000.00
551	1 Court Fines	\$80,000.00										\$80,000.00
598	3 Grants/Loans	\$-	\$ 30,000.00			\$-						\$30,000.00
594	4 Transfers In	\$-	\$975,424.00	\$112,716.00			\$57,284.00					\$1,145,424.00
	TOTAL REVENUES	\$1,372,200.00	\$1,010,844.00	\$444,616.00	\$785,450.00	\$714,050.00	\$62,784.00	\$221,000.00	\$7,700.00	\$110,200.00	\$145,500.00	\$4,874,344.00
	EXPENSES											
	Administrative Salaries & Benefits											
	City Administrator	(\$16,068.00)	\$-	(\$9,641)	(\$19,282)	(\$19,282) \$-						(\$64,273.00)
	City Clerk/Office Manager	(\$12,971.00)	\$-	(\$7,782)	(\$15,564)	(\$15,564) \$-						(\$51,881.00)
	City Office Help	(\$5,976.00)	\$-	(\$4,833)	(\$18,853)	(\$18,853) \$-						(\$48,515.00)
	Treasurer	(\$1,902.00)	\$-	(\$1,141)	(\$2,282)	(\$2,282) \$-						(\$7,607.00)
	Mayor	(\$1,703.00)	\$-	(\$1,022)	(\$2,042)	(\$2,042) \$-						(\$6,809.00)
	Alderman	(\$1,038.00)	\$-	(\$623)	(\$1,210)	(\$1,210) \$-						(\$4,081.00)
	Temporary Help	(\$5,150.00)	\$-			\$-						(\$5,150.00)
	Administrative FICA	(\$3,296.00)	\$-	(\$1,586)	(\$3,740)	(\$3,740) \$-						(\$12,362.00)
	Administrative Lagers	(\$2,065.00)	\$-	(\$1,358)	(\$3,317)	(\$3,317) \$-						(\$10,057.00)
	Administrative Unemployment	(\$155.00)		(\$77)	(\$150)	(\$150) \$-						(\$532.00)
	Administrative Health Insurance	(\$9,861.00)	\$-	(\$4,931)	(\$9,861)	(\$9,861) \$-						(\$34,514.00)
	Attorney	(\$6,000.00)		(\$4,000)	(\$8,000)	(\$8,000) \$-						(\$26,000.00)
	Classification pay	(\$900.00)		(\$540.00)	(\$1,080.00)	(\$1,080.00) \$-						(\$3,600.00)
	Total Administrative Salaries & Benefits	(\$67,085.00)	\$0.00	(\$37,534.00)	(\$85,381.00)	(\$85,381.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$275,381.00)
	Salaries & Benefits											
6111.90	2 Building Inspector Salary	(\$9,616.00)			(\$7,212.00)	(\$7,212.00)						(\$24,040.00)
6111.00	0 Public Works Superintendent & Assistant			(\$27,560.00)	(\$27,560.00)	(\$27,560.00)						(\$82,680.00)
6111.50	0 Licensed Operators				(\$35,441.00)	(\$36,399.00)						(\$71,840.00)
6111.20	0 Unlicensed Operators			(\$78,475.00)	(\$49,659.00)	(\$37,621.00)	(\$5,720.00)					(\$171,475.00)
6111.10	0 Police Department Salaries		(\$398,017.00)									(\$398,017.00)
	0 Dispatcher Salaries		(\$109,561.00)									(\$109,561.00)
	0 Court Salaries	(\$46,339.00)										(\$46,339.00)
6111.40	0 Code Enforcement Officer		(\$24,315.00)									(\$24,315.00)
	Custodian Salary	(\$12,168.00)	(\$6,552.00)									(\$18,720.00)
6111.10	0 Pool Contract						(\$13,500.00)					(\$13,500.00)
	Classification pay		(\$18,849.00)		(\$3,750.00)	(\$4,000.00) \$-						(\$26,599.00)
6221.00	0 FICA	(\$4,896.00)	(\$34,552.00)	(\$6,575.00)	(\$7,664.00)	(\$6,993.00)	(\$355.00)					(\$61,035.00)

Section   Control   Cont	6251.000 Unemployment Tax	(\$293.00)	(\$2,027.00)	(\$360.00)	(\$410.00)	(\$410.00)	(\$50.00)					(\$3,550.00)
Part   Total Stafface   Specific   Specifi	6291.000 Health Insurance	(\$12,886.00)	(\$137,765.00)	(\$31,756.00)	(\$23,859.00)	(\$24,050.00)	(\$1,166.00)					(\$231,482.00)
Transfers Transf	6231.000 Lagers	(\$3,089.00)	(\$29,859.00)	(\$6,413.00)	(\$7,097.00)	(\$5,746.00)	(\$315.00)					(\$52,519.00)
Paralers	6511.000 MIRMA	(\$10,693.00)	(\$57,897.00)	(\$12,368.00)	(\$17,520.00)	(\$16,453.00)	(\$625.00)					(\$115,556.00)
Policy Content Expense   1,145,445   1,155,145   1,	Total Salaries & Benefits	(\$99,980.00)	(\$819,394.00)	(\$163,507.00)	(\$180,172.00)	(\$166,444.00)	(\$21,731.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,451,228.00)
The Expense Propersise Properties Propertie												
Coline Expenses	Transfers											
Performance   1,800	6951.000 Transfers	(\$1,145,424.00)		\$ -	(\$160,474.00)	(\$67,000.00)						(\$1,372,898.00)
	Other Expenses											
	•	(\$1.800.00)	\$-	(\$1.300.00)	(\$2,700.00)	(\$2,700.00)						(\$8.500.00)
S22.00   Undate City Code Book   S10.00   S10.00   S12.00   S22.00   S22.	6612.000 Miscellaneous	(\$2,000.00)	(\$500.00)				(\$1,000.00)					(\$10,000.00)
Section   Multing Expenses   Section   Secti	6322.000 Update City Code Book	(\$1,000.00)	,	(\$600.00)	(\$1,200.00)		,					(\$4,000.00)
140.000 Planning & Zoning   (\$2,472.00)   (\$10.000   (\$14.000)   (\$12.000)	6324.000 Auditing Expenses			(\$1,080.00)								(\$7,080.00)
665.000 Auto Miseage (Mayor, City Adm, Eco)   (\$100.000   (\$100.000   (\$100.000   (\$12.000.000	• •											
660.000 Office Expense & Postage   \$15,000,000   \$15,000	6605.000 Auto Mileage (Mayor, City Adm, Eco)	(\$100.00)		(\$60.00)	(\$120.00)							(\$400.00)
6622.000   Electricity	6601.000 Office Expense & Postage		(\$8,000.00)		(\$12,000.00)							(\$68,000.00)
6531.00   Telephone   \$4,160.0   \$53,000.0   \$550.00	6622.000 Electricity	(\$45,000.00)	(\$13,000.00)	(\$3,000.00)	(\$90,000.00)	(\$57,000.00)	(\$8,800.00)					(\$216,800.00)
6532.000 Cell Phones	6621.000 Natural Gas	(\$1,400.00)	\$-	(\$300.00)	(\$400.00)	(\$750.00)	\$-					(\$2,850.00)
Fortion   Standard   Fortion   For	6531.000 Telephone	(\$4,160.00)	(\$3,000.00)	(\$500.00)	(\$250.00)	(\$1,000.00)	(\$400.00)					(\$9,310.00)
6611.000 Administrative General Supplies (\$1,000 o \$1,000	6532.000 Cell Phones	(\$1,455.00)	(\$2,800.00)	(\$750.00)	(\$1,000.00)	(\$1,000.00)						(\$7,005.00)
6741.000   New Equipment   S   (\$53,800.00)   (\$20,000.00)   (\$10,000.00)   (\$10,000.00)   (\$15,000.00)   (\$15,000.00)   (\$15,000.00)   (\$15,000.00)   (\$15,000.00)   (\$15,000.00)   (\$15,000.00)   (\$15,000.00)   (\$15,000.00)   (\$10,000.00)   (\$1	6721.000 Building Payments & Repairs	(\$4,500.00)	(\$3,500.00)	(\$3,000.00)	(\$3,000.00)	\$-	\$-					(\$14,000.00)
6431.000 Equipment Repairs & Maintenance (\$5,750.00) (\$1,600.00) (\$1,000.00) (	6611.000 Administrative General Supplies	(\$1,000.00)	\$-	(\$600.00)	(\$1,200.00)	(\$1,200.00)						(\$4,000.00)
6741.200 Safety Equipment & Training \$ . (\$15,20.00) \$ . (\$2,00.00	6741.000 New Equipment	\$-	(\$53,800.00)	(\$20,000.00)	(\$35,000.00)	(\$50,000.00)	\$-					(\$158,800.00)
6611.000 General Supplies \$- (\$8,00.00) (\$3,000.00) (\$60,000.00) (\$1,000.00) (	6431.000 Equipment Repairs & Maintenance	(\$5,750.00)	(\$17,600.00)	(\$12,000.00)	(\$10,000.00)	(\$15,000.00)	\$-					(\$60,350.00)
6621.000 Gas	6741.200 Safety Equipment & Training	\$-	(\$15,200.00)	(\$1,100.00)	(\$1,800.00)	(\$2,000.00)	\$-					(\$20,100.00)
6323.000 Engineering (\$3,000.00) (\$5,000.00) (\$12,000.00) (\$17,500.00]	6611.000 General Supplies	\$-	(\$8,000.00)	(\$3,000.00)	(\$60,000.00)	(\$27,500.00)	(\$1,000.00)				(\$1,000.00)	(\$100,500.00)
6611.000 Repairs & Maintenance of lines, roads & parks	6621.000 Gas		(\$40,000.00)	(\$12,000.00)	(\$14,000.00)	(\$15,000.00)						(\$81,000.00)
6861.000 Lease Purchase & SRF loan payments (\$34,727.00) (\$6,247.00) (\$6,247.00) (\$152,610.00) (\$51,500.00) (\$5,903.00) (\$286,305.00) (\$110,200.00) (\$110,200.00) (\$189,200.00) (\$189,200.00) (\$189,200.00) (\$110,200.00] (\$110,200.00) (\$110,200.00) (\$110,200.00] (\$110,200.00] (\$110,20	6323.000 Engineering			(\$3,000.00)	(\$5,000.00)	(\$12,000.00)					(\$1,000.00)	(\$21,000.00)
Capital Improvements \$- (\$79,000.00) \$- \$- \$- \$- \$- \$- \$- \$- \$- \$- \$- \$- \$-	6611.000 Repairs & Maintenance of lines, roads & parks	i		(\$66,000.00)	(\$30,000.00)	(\$70,000.00)	(\$17,500.00)				(\$143,500.00)	(\$327,000.00)
Projects (\$3,000.00) \$- \$- \$- \$- \$- \$- \$- \$- \$- \$- \$- \$- \$-	6861.000 Lease Purchase & SRF loan payments	(\$34,727.00)	(\$6,247.00)		(\$152,610.00)	(\$51,500.00)	(\$5,903.00)	(\$286,305.00)				(\$537,292.00)
Other expenses for specific departmental net (\$15,731.00) (\$19,803.00) (\$54,600.00) (\$15,325.00) (\$17,325.00) (\$6,450.00) (\$6,450.00) (\$19,803.00) (\$110,200.00) (\$129,234.00) (\$129,234.00) (\$10,000.00) (\$110,200.00] (\$110,200.00) (\$110,200.00] (\$110,200.	Capital Improvements	\$-		(\$79,000.00)	\$-	\$-	\$-	\$-		(\$110,200.00)		(\$189,200.00)
Total Other Expenses (\$160,895.00) (\$191,450.00) (\$265,330.00) (\$443,585.00) (\$344,775.00) (\$41,053.00) (\$286,305.00) (\$110,200.00) (\$145,500.00) (\$1,989,093.00) TRUE  TOTAL EXPENSES (\$1,473,384.00) (\$1,010,844.00) (\$466,371.00) (\$869,612.00) (\$663,600.00) (\$62,784.00) (\$286,305.00) \$0.00 (\$110,200.00) (\$145,500.00) (\$5,088,600.00) (\$10,200.00) (\$110,200.00] (\$110,200.00) (\$110,200.00] (\$110	Projects	(\$3,000.00)	\$-	\$-	\$-	\$-	\$-	\$-				(\$3,000.00)
TRUE  TOTAL EXPENSES (\$1,473,384.00) (\$1,010,844.00) (\$466,371.00) (\$869,612.00) (\$663,600.00) (\$62,784.00) (\$286,305.00) \$0.00 (\$110,200.00) (\$145,500.00) (\$5,088,600.00)  BUDGET BALANCE (\$101,184.00) \$0.00 (\$21,755.00) (\$69,337.00) \$50,450.00 \$0.00 (\$65,305.00) \$7,700.00 \$0.00 \$0.00 (\$113,256.00)	Other expenses for specific departmental nee	(\$15,731.00)	(\$19,803.00)	(\$54,600.00)	(\$15,325.00)	(\$17,325.00)	(\$6,450.00)					(\$129,234.00)
TOTAL EXPENSES         (\$1,473,384.00)         (\$1,010,844.00)         (\$466,371.00)         (\$869,612.00)         (\$663,600.00)         (\$286,305.00)         \$0.00         (\$110,200.00)         (\$5,088,600.00)           BUDGET BALANCE         (\$101,184.00)         \$0.00         (\$21,755.00)         (\$69,337.00)         \$50,450.00         \$0.00         (\$65,305.00)         \$7,700.00         \$0.00         \$0.00         (\$113,256.00)	Total Other Expenses	(\$160,895.00)	(\$191,450.00)	(\$265,330.00)	(\$443,585.00)	(\$344,775.00)	(\$41,053.00)	(\$286,305.00)		(\$110,200.00)	(\$145,500.00)	(\$1,989,093.00)
BUDGET BALANCE (\$101,184.00) \$0.00 (\$21,755.00) (\$69,337.00) \$50,450.00 \$0.00 (\$65,305.00) \$7,700.00 \$0.00 (\$113,256.00)												TRUE
	TOTAL EXPENSES	(\$1,473,384.00)	(\$1,010,844.00)	(\$466,371.00)	(\$869,612.00)	(\$663,600.00)	(\$62,784.00)	(\$286,305.00)	\$0.00	(\$110,200.00)	(\$145,500.00)	(\$5,088,600.00)
ENDING BALANCE (PROJECTED) \$615,200.50 \$880.00 \$69,821.50 \$129,022.00 \$431,924.00 \$75.00 \$288,715.00 \$72,700.00 \$0.00 \$100,000.00 \$1,644,143.90	BUDGET BALANCE	(\$101,184.00)	\$0.00	(\$21,755.00)	(\$69,337.00)	\$50,450.00	\$0.00	(\$65,305.00)	\$7,700.00	\$0.00	\$0.00	(\$113,256.00)
	ENDING BALANCE (PROJECTED)	\$615,200.50	\$880.00	\$69,821.50	\$129,022.00	\$431,924.00	\$75.00	\$288,715.00	\$72,700.00	\$0.00	\$100,000.00	\$1,644,143.90

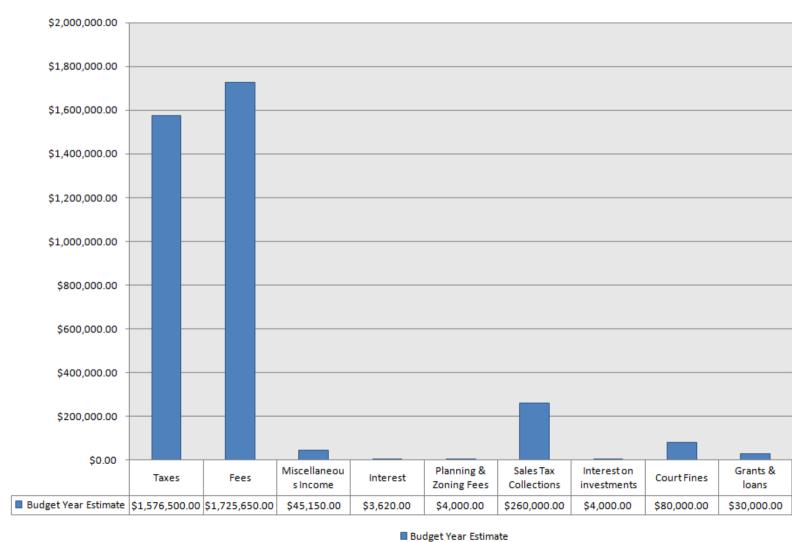


## **Expenses**



- Administrative Salaries & Benefits
- Court Salaries & Benefits
- Police Dept Salaries & Benefits
- PW Salaries & Benefits
- Bldg Insp Salaries & Benefits
- Custodian Salaries & Benefits
- Administrative Expenses
- WC/General Liability Ins
- PZ Expenses
- Utilities
- Equipment Purchases
- Gas/Oil-Equip Maintenance
- SRF/GO Bond Expenses
- Engineering
- Park/Pool Expenses
- Capital Improvements
- I&K Expenses
- City Hall Expenses
- Court Expenses
- Bldg Insp Expenses
- Custodian Expenses
- Police Dept Expenses
- Street/Alley Expenses
- Waterwork Expenses
- WWTP Expenses

# REVENUES



## Expenses

